

Greater Manchester Higher Summer School: Hosting and Delivery Brief – Day Two

Background

Working with Greater Manchester Higher, AccessHE has agreed to deliver a 2 night / 3 day **(Tuesday 23rd – Thursday 25th July)** residential summer school in London for 50 year 12 students from schools/colleges participating in the National Collaborative Outreach Programme (NCOP) in the Greater Manchester area. I.e. these are students from low participation neighbourhoods and/or from other widening participation backgrounds. We now invite you - our members - to support this exciting initiative to showcase what London HE has to offer!

↳ the *↳ NCOP*

AccessHE are asking for your support in three ways:

- Delivery: the students will be divided into three subject strands for the duration of the summer school: X, X, X. We anticipate that each subject stand will have 15-20 learners depending on interest
- Hosting day two of the summer school on Wednesday 24th July
- Student Ambassadors

↳ Providing

For a full proposed summer school itinerary, please see **Appendix one**.

Delivery

The students will be divided into three subject strands for the duration of the summer school: X, X, X. We anticipate that each subject stand will have 15-20 learners depending on interest. We would like to suggest that your institution deliver the XXX subject strand. However, we would be open to alternative suggestions.

The intention is for these strands to cover their subjects quite broadly through a mixture of both theory and practice with a particular focus on developing transferable skills and knowledge. Ideally, we would like the sessions to build on each other with a discussion of career paths within one of the sessions. The sessions should also be supported by Student Ambassadors; ideally from the North of England, if possible (but not compulsory).

subject strand

Due to the nature of the summer school, the sessions will need to be mobile. Should you agree to participate and host, the first subject strand on Tuesday XXXX 2019 at 15:00-16:00 will take place at a central London University near the Kings Cross area. The remaining two will take place at your institution Wednesday XXX 2019 at 11:30-12:30 and 14:30-15:30.

delivery of each subject strand

Please see a proposed schedule of delivery:

Day	Time	Location	Session
Tuesday 23 rd July	15:00-16:00	HEI in the Kings Cross area	Subject Strand – Session 1
Wednesday 24 th July	11:30-12:30	Your HEI	Subject Strand – Session 2
	14:30-15:30	Your HEI	Subject Strand – Session 3

Hosting

The hosting for day two of the summer school ^{will require} should include the following:

- A space for welcome introductions to accommodate all 50 learners.
- A space for lunch for all 50 learners - ideally including lunch organised by your HEI caterers.
- A campus tour.
- Three class rooms for the afternoon breakout sessions to accommodate 15-20 students each, one for each subject strand.

The students will arrive at your institution at approximately 11:00am on **Wednesday 24th July 2019**. Please see below a timetable for day one with room requirements:

Time	Activity	Room Requirements
11:00-11:30	Welcome and introductions	A space to accommodate all learners.
11:30-12:30	Academic strand session 2*	Three classrooms or similar to accommodate 15-25 learners. This will include one room for your own subject strands, and 2 additional rooms for the remaining subject strands
14:30	Lunch	A space to accommodate all learners.
15:00	Tour of campus	NA
16:00	Academic strand session 3*	Three classrooms or similar to accommodate 15-25 learners. This will include one room for your own subject strands, and 2 additional rooms for the remaining subject strands
15:30	Students leave HEI	NA

Student Ambassadors

AccessHE is also seeking **one or two Student Ambassadors** from each HEI to

- deliver an icebreaker activity
- briefly speak to the students about studying in London
- support the campus tour at your institution
- support delivery of their institution's subject sessions on each day

Proposed scheme of delivery as follows:

Tuesday 23rd July 2019:

Time	Activity
12:15-12:45	Arrival of Student Ambassador(s) at Central London HEI
13:00	Ice Breaker activities with Student Ambassadors
13:30	Two half hour sessions to 25 learners at a time: Information, Advice and Guidance Session- Studying in London: student ambassadors (preferably northern) from participating HEIs will speak about their experience of studying in London and take questions.
14:30	Short Break – No action required

(Same as Day one)
Would the requirement here
not be for 2 classrooms?
↓
as proposed in
'Schedule of delivery'
table on page 1?



15:00	Student Ambassadors to support the delivery of their institution's subject strand
16:00	Campus tour
17:00	End of day

Wednesday 24th July 2019

Time	Activity
10:30-11:30	Arrival of Student Ambassadors at HEI
11:00	Welcome and introduction- No action required
11:30	Student Ambassadors to support the delivery of their institution's subject strand
12:30	Lunch - No action required
13:30	Student Ambassadors to deliver/support a campus tour
14:30	Student Ambassadors to support the delivery of their institution's subject strand
15:30	End of day

As part of the programme of events, AccessHE will also be organising an outing to the **London Eye** on the evening of **Tuesday 23rd July 2019** and an **evening at the theatre with dinner** on **Wednesday 24th July 2019**. We would like to extend an invitation to all participating Student Ambassadors for both of these events.

Next steps

To discuss further one or more of the above opportunities to engage with this Summer School, please contact **Vanessa** using the following details:

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AccessHE is a Division of [London Higher](http://www.londonhigher.ac.uk)

Appendix One: Proposed Summer School Itinerary- Please note, this may be subject to minor changes.

Tuesday 23rd July	
11:30	Students arrive at Euston Station and walk to a nearby HEI
12:00	Introduction to Summer School: Dr. Graeme Atherton
12:15	Lunch
13:00	Ice Breaker activities with Student Ambassadors
13:30	IAG Session 1- One group of learners to take part in an online activity, the other group to take part in another IAG activity
14:00	IAG Session 2- One group of learners to take part in an online activity, the other group to take part in another IAG activity
14:30	Short Break
15:00	Academic strand session 1
16:00	Campus tour
17:00	Travel and settle in at halls
18:00	Dinner
19:00	Travel to London Eye
20:00	Flight in the London Eye
21:00	Explore the Southbank
22:00	Travel back to halls and debrief
23:00	Back to rooms
Wednesday 24th July	
8:00	Breakfast at halls and work on presentations
9:30	Travel to a campus HEI
11:00	Welcome and introduction
11:30	Academic strand session
12:30	Lunch
13:30	Tour of campus
14:30	Academic strand session 3
15:30	Travel to West End
17:00	Dinner
19:30	Trip to a West End theatre
22:30	Travel back to halls and debrief
23:00	Back to rooms
Thursday 25th July	
08:00	Breakfast at halls and check out
09:00	Work on presentations
10:00	Visits to subject related institution(s)
12:00	Travel back to halls and collect luggage